



Cloud Administration Guide

User Manual

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Getting Started

3 Simple Steps to manage your IT Assets with justSAMit:

1. Setup and Activate your account (www.justsamit.com)

Create an account with justSAMit and a confirmation email will be sent to you. Click on the activation link to verify that your email address is valid. Please refer to the quick start guide for further details.

2. Deploy agent to your computers

Multiple operating system platforms such as Windows, MacOS, Linux and Unix (coming soon) are supported. You can download the agent from justSAMit Administration website or your users can even install it themselves from the self-service link.

3. Start your inventory!

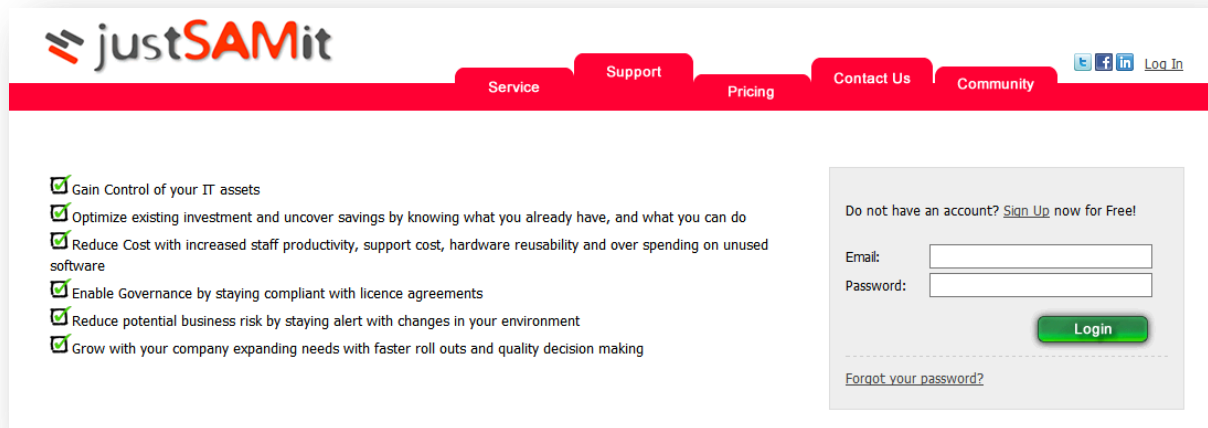
Just login to your website at www.justsamit.com and begin managing your assets.



Cloud Administration

Login to justSAMit

Once you have activated your account, you will be taken to a Thank You page and you can click on the justSAMit website link to login or simply go to <http://www.justsamit.com> and click on the Log In link

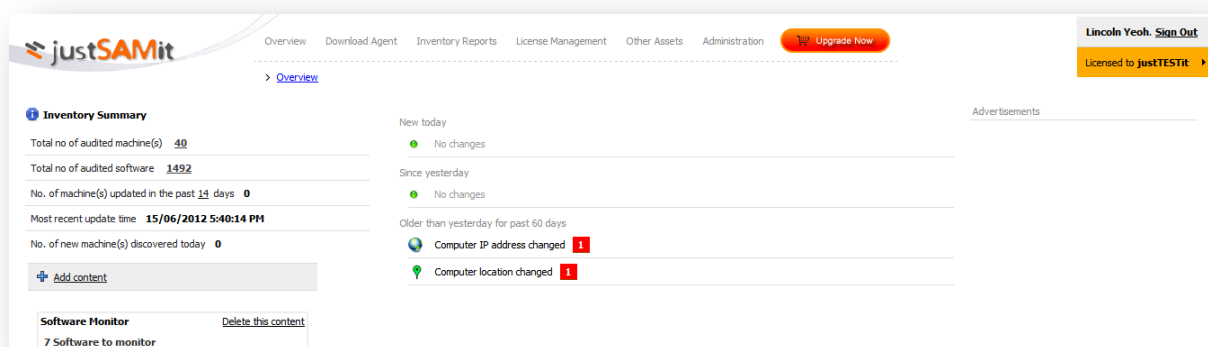


The login page features the justSAMit logo at the top left. A red navigation bar contains links for Service, Support, Pricing, Contact Us, and Community. Social media icons for Twitter, Facebook, and LinkedIn are on the right, along with a 'Log In' link. Below the navigation bar, a list of benefits is shown with green checkmarks:

- Gain Control of your IT assets
- Optimize existing investment and uncover savings by knowing what you already have, and what you can do
- Reduce Cost with increased staff productivity, support cost, hardware reusability and over spending on unused software
- Enable Governance by staying compliant with licence agreements
- Reduce potential business risk by staying alert with changes in your environment
- Grow with your company expanding needs with faster roll outs and quality decision making

On the right side, there is a login form with the text: "Do not have an account? [Sign Up](#) now for Free!". The form includes fields for "Email:" and "Password:", a green "Login" button, and a link for "Forgot your password?".

You will be redirected to the justSAMit overview page.

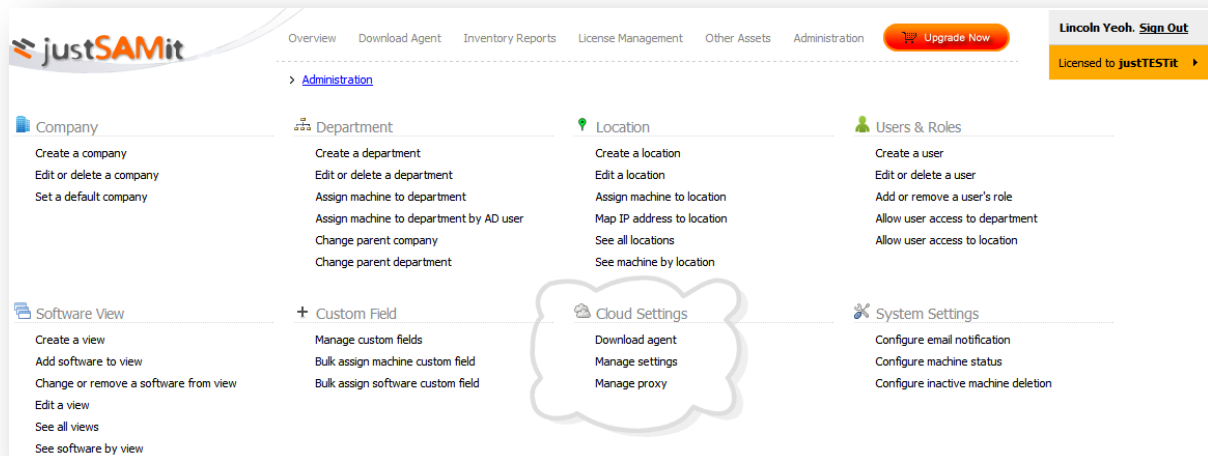


The overview page displays the justSAMit logo and a navigation bar with links: Overview, Download Agent, Inventory Reports, License Management, Other Assets, Administration, and an "Upgrade Now" button. The user's name "Lincoln Yeoh" and a "Sign Out" link are in the top right corner. Below the navigation bar, the "Overview" section is active. It includes an "Inventory Summary" with the following data:

- Total no of audited machine(s): 40
- Total no of audited software: 1492
- No. of machine(s) updated in the past 14 days: 0
- Most recent update time: 15/06/2012 5:40:14 PM
- No. of new machine(s) discovered today: 0

There is an "Add content" button and a "Software Monitor" section showing "7 Software to monitor" with a "Delete this content" link. On the right, a "New today" section shows "No changes". Below that, a "Since yesterday" section shows "No changes". Further down, an "Older than yesterday for past 60 days" section shows two items: "Computer IP address changed" (1) and "Computer location changed" (1).

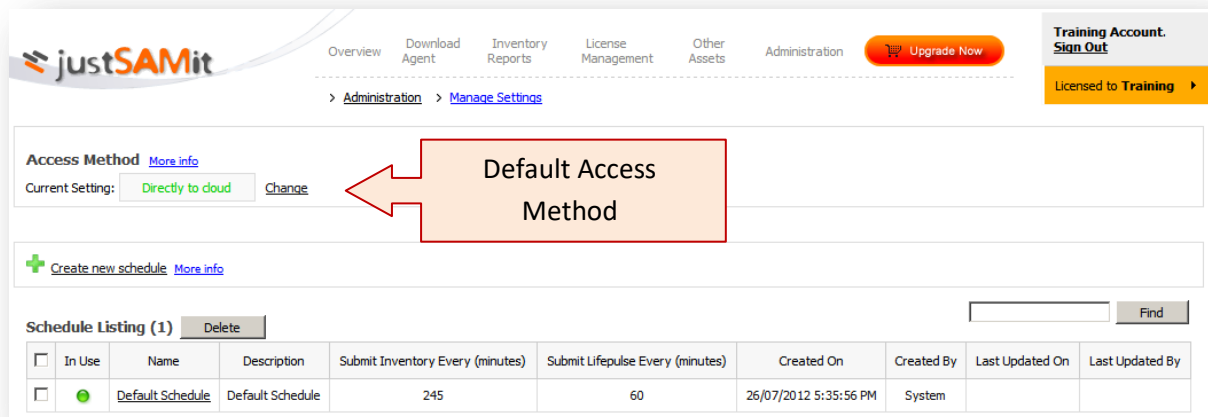
Click on **Administration** to access the Administration page.



Click on **Manage settings** in the Cloud Settings section to get to the agent settings page.

Settings

This page will display your current agent settings in your organization. By default, all agents installed in your organization will directly access and report to justSAMit server.



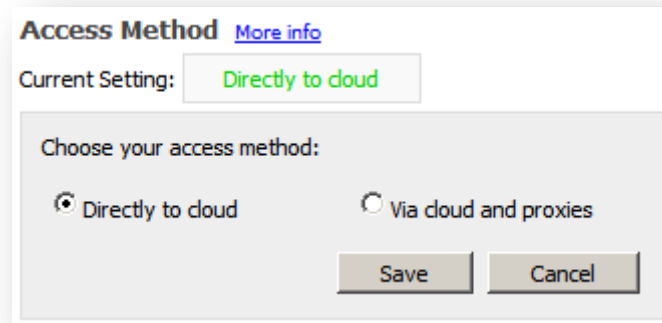
The default agent settings are:

Access Method	Scan machine	Submit inventory data	Submit life pulse
Directly to cloud	Every 240 minutes	Every 245 minutes	Every 60 minutes
GeoLocation			
Disabled			

Change Access Method

You can change your agent's access method to either directly report to justSAMit servers or connect to a proxy machine if some of your organization machines do not have access to the Internet. To change the access method, please refer to the following steps:

1. Click on Change under the Access Method
2. Choose the access method you want and click **Save**
3. If you choose Via Proxies, please proceed to **Proxy tab** to complete the settings.



Access Method [More info](#)

Current Setting: Directly to cloud

Choose your access method:

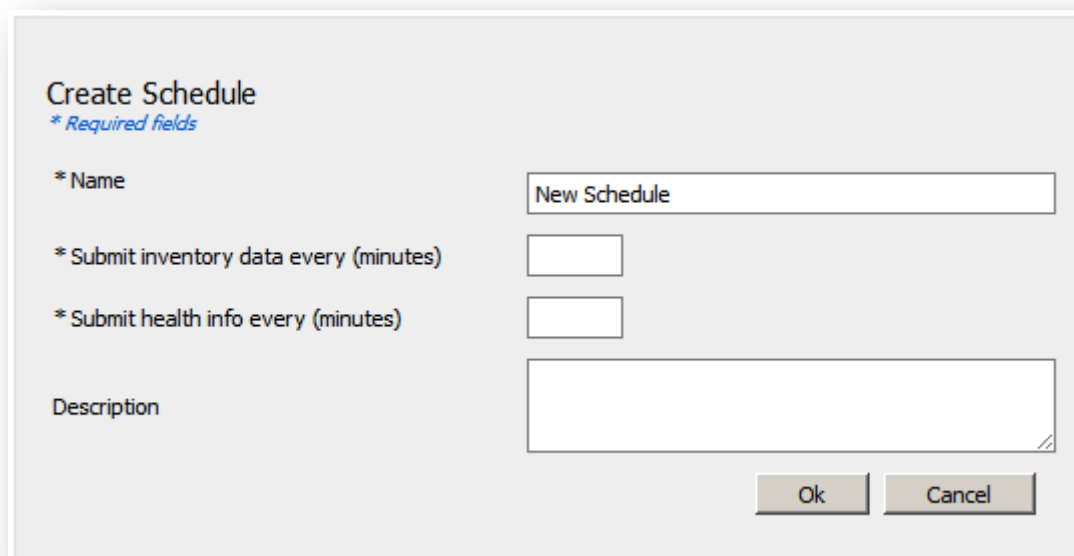
☒ Directly to cloud ☐ Via cloud and proxies

Save Cancel

Create Schedule

You can create different schedules for your agents to scan your desktop or machine's information.

1. Name: Name of the new schedule
2. Submit inventory data every (in minutes): The frequency interval of the inventory submission to justSAMit server
3. Submit health info every (in minutes): The frequency interval of the machine's state.



Create Schedule
* Required fields


* Name



* Submit inventory data every (minutes)

* Submit health info every (minutes)

Description

Ok Cancel

You can create and store multiple schedules, but only select one schedule which will be used by all of your agents. The schedule to be used is selected by clicking the schedule's  icon in the In Use column.

Schedule Listing (2) Delete									
<input type="checkbox"/>	In Use	Name	Description	Submit Inventory Every (minutes)	Submit Lifepulse Every (minutes)	Created On	Created By	Last Updated On	Last Updated By
<input type="checkbox"/>		New Schedule		Click to sort by this field	60	26/07/2012 6:35:27 PM	Training Account		
<input type="checkbox"/>		Default Schedule	Default Schedule	245	60	26/07/2012 5:35:56 PM	System		


Agent

You can configure to download and deploy the agent to the machines that you want to audit or send a link to your users where they can install the agent by themselves. justSAMit uses a small footprint agent that does not require user's configuration and intervention. It will periodically collect and reports the computer's inventory to justSAMit servers based on the settings configured by the company Administrator. You will have control of the inventory collection schedule.

Self Service Download

If your users have local administration rights and can install software, you can email them a download link to download and install the agent. To do that go to Administration, Download Agent and click on "Enable self service download".


Self Service Download


 ☒ Enable self service download

We are in progress of enabling self service download for you. Please refresh this page in a while again to see the latest status. We will also send you an email with your download details once it is completed.

After a few minutes, refresh the page and you should see a self-service URL. You can then email this link to your users.

Self Service Download

 ☒ Enable self service download

 You can publish an agent package that contains the latest schedule settings and other configurations to the self service agent download page. Enable self service page and publish the agent by clicking the button below. Once the agent package is refreshed, you can distribute this url to your users to download the agent.

<http://www.justsamt.com/SelfService.aspx?o=c93deec6-cd46-48f6-9723-0dd1121fc1d5>

Refresh Agent Package

An email will also be sent to your mailbox. Here is a sample of the email:

You have requested for a Self-Service download link. If you required your users to install the agent by themselves, send them the link below.

Please note that a Local Administrator rights is required for the installation.
You can download the agent from the following location:

<http://www.justsamt.com/SelfService.aspx?o=c93deec6-cd46-48f6-9723-0dd1121fc1d5>

If you make any changes to the settings from the Setting tab, please click on the “Refresh Agent Package” button to regenerate the link again.

Download Agent

If your settings are set to directly report to justSAMit server, you must download the agent according to the type of Operating System, and install on the servers or desktops (make sure it is able to access the Internet) you want to track.

Download agent

The agent contains the following settings:

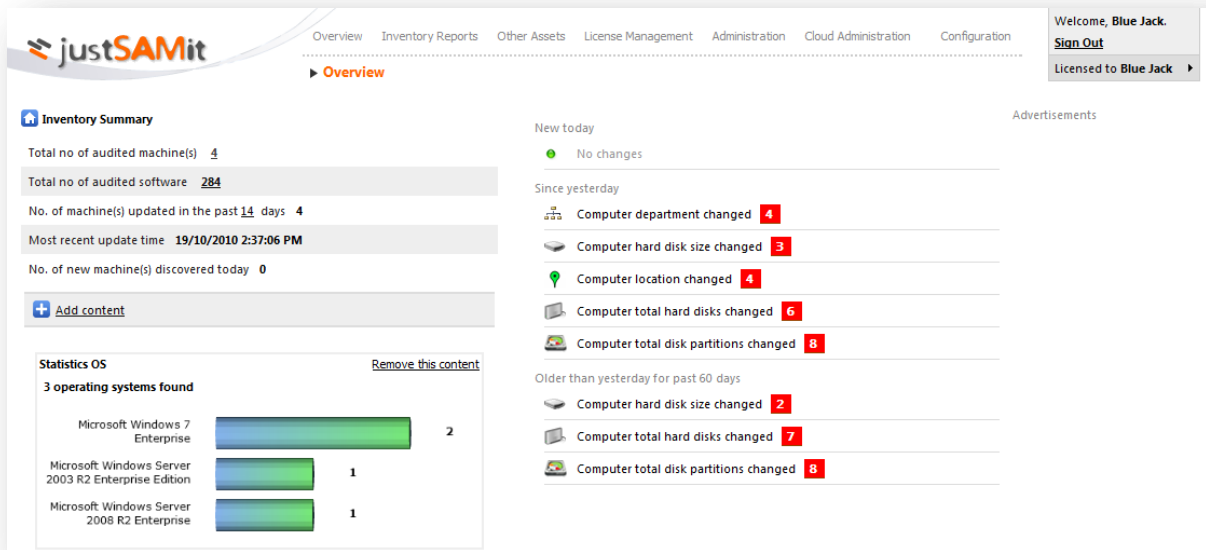
Access Method	Scan machine	Submit inventory data	Submit life pulse
Directly to cloud	Every 60 minutes	Every 30 minutes	Every 30 minutes

Not the settings you want to use? Change [Settings](#).

You must install the agent on a desktop that can access the Internet.

For Windows	For Mac	For Unix/Linux
		 Coming soon

You must have the Administrator right to install the agent on the computers. After the agent is installed, please allow several minutes for the new inventory to appear on your web dashboard. One Windows service and three schedule tasks will be created in the Services and Task Scheduler respectively (please look for justSAMit). Please login to your account at www.justsamt.com to view your web dashboard and inventory.



Other Agent Deployment Method

Apart from self-service and direct installation, you can also deploy the agent across your organization with the following methods:

1. Direct Installation

Log in to the computer using a Local Administrator or Domain Admin account, download/copy the agent package and install the agent.

2. Active Directory GPO

You can copy the setup file to a shared network folder or AD Distribution Point and configure the group policy on your Active Directory Domain or OU (see: <https://learn.microsoft.com/en-US/troubleshoot/windows-server/group-policy/use-group-policy-to-install-software> Note: the document is still applicable for Windows Server 2019 and 2022)

3. Using Software Distribution tools

You can use other software distribution tools (e.g. Microsoft SMS) to deploy the agent throughout your organization.

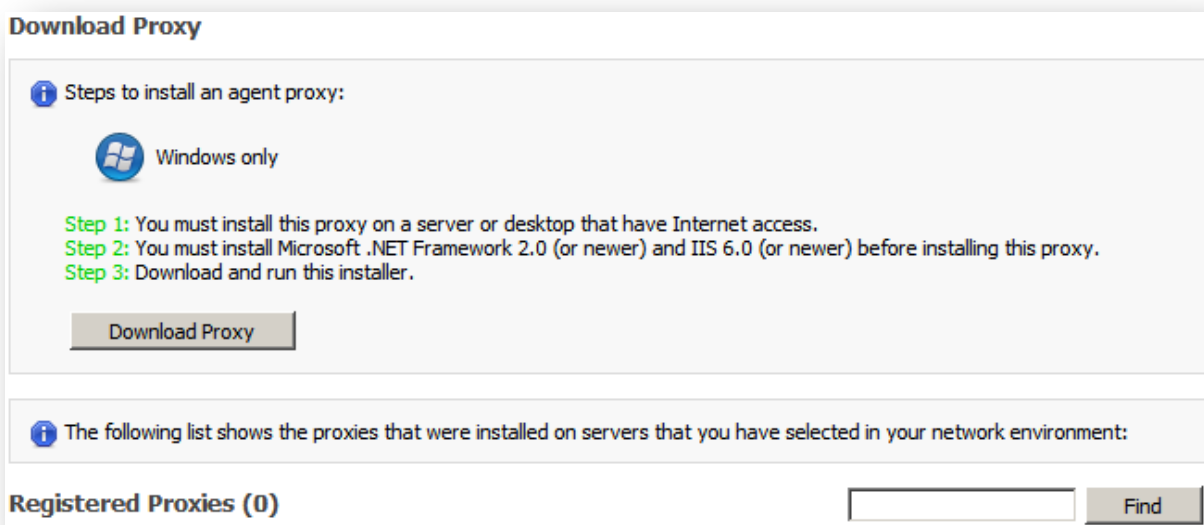
Proxy

If some of your organization computers cannot access the Internet and you want to be able to collect their information, you can use the Proxy Agent as the middleware to report back to the cloud. Proxy must be installed on a machine that have Internet access and be accessible by all of your desktops or machines. You can install one or more proxies to capture information from agents that are deployed across different segmentations in your network environment

Download Proxy

The Proxy agent can be installed on a Windows Operating System only. The pre-requisites are:

1. The proxy must be installed on a server or desktop that has Internet access.
2. You must install Microsoft .NET Framework 2.0 (or above) and IIS 6.0 (or above) before installing the proxy.



Click on “Download Proxy” button. Save and install the proxy on the server or desktop you wish to assign as the middleware to report back to justSAMit servers. Make sure that you have changed your access method to [Via Proxies from the Settings Tab](#). Registered proxies will be listed under “Registered Proxies”.

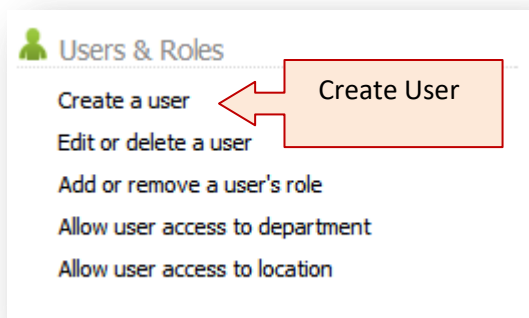
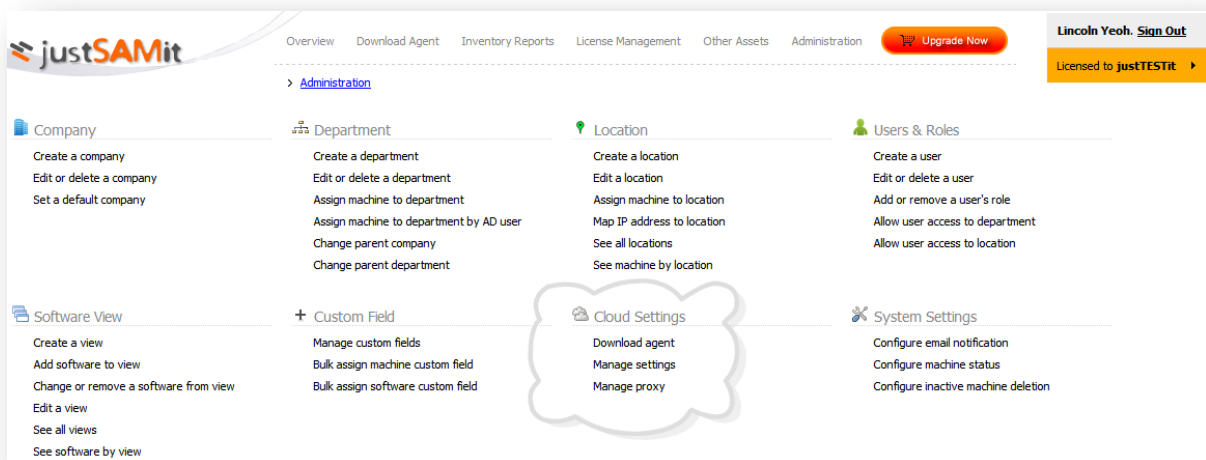
Users

User Accounts

You can create, update and delete user accounts that access your organization's justSAMit portal.

Creating User Accounts

To create new account, go to the Administration page and click on the "Create User" link.



The system will bring up a new account form.

Create User Account

Compulsory Details

Email

Full Name

Password

Repeat Password

Optional Details

Email

Phone No.

Fax No.

Address/Location

☐ Lock out this user

Create User

☐ Skip assigning role after creating this user

Fill up all the compulsory fields then click on “Create User”. The email address has to be unique.

Create User Account

Compulsory Details

Email

training@training.com

Full Name

Training Too

Password

.....

Repeat Password

.....|

Optional Details

Email

Phone No.

Fax No.

Address/Location

☐ Lock out this user

☐ Skip assigning role after creating this user

You will now see a user role assignment page.

User Account	User	training@training.com
training@training.com	Current Role	Reporting Users

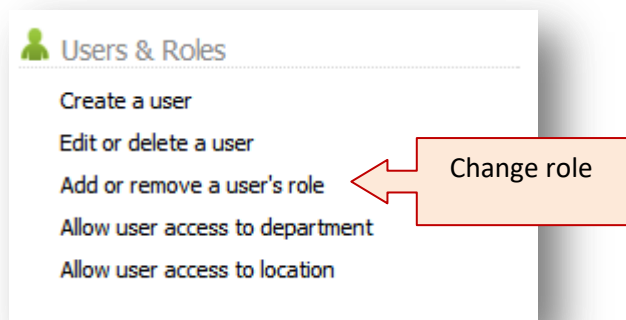
[See all added roles for this user](#)

You may change or assign a pre-defined role group for the currently selected user by selecting from the list below. Selecting a new role group will replace the role that was previously assigned to this user. This is the fastest way to assign the user with a role.

Role Group	Set
System Administrator User that has full control and privilege in managing inventory, running active scan, changing SAMLite's configurations and login user accounts.	Select this role
Inventory Administrator User that has full control in managing inventory, running active scan, and changing SAMLite's configurations but does not have rights to manage login user accounts.	Select this role
Reporting Users User that can only view inventory information. User do not have any rights to make changes to inventory information, running active scan, changing SAMLite's configuration and manage user profiles.	Select this role
Custom Role Users User that can only perform tasks that are allowed by the specific roles chosen.	Select this role

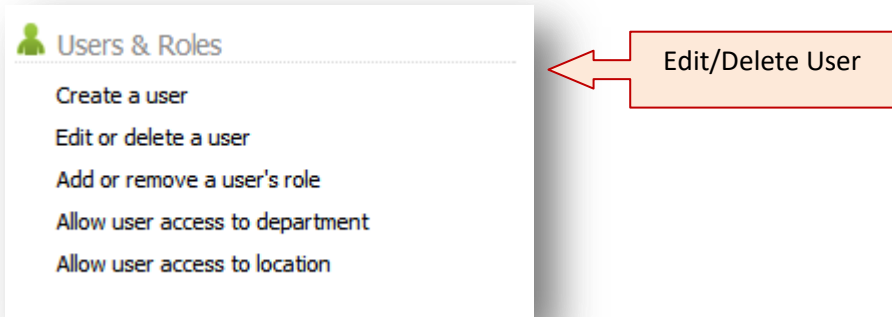
Select the desired role for the new user account.

To change the role later you can go back the Administration page and click the "Add or remove a user's role" link

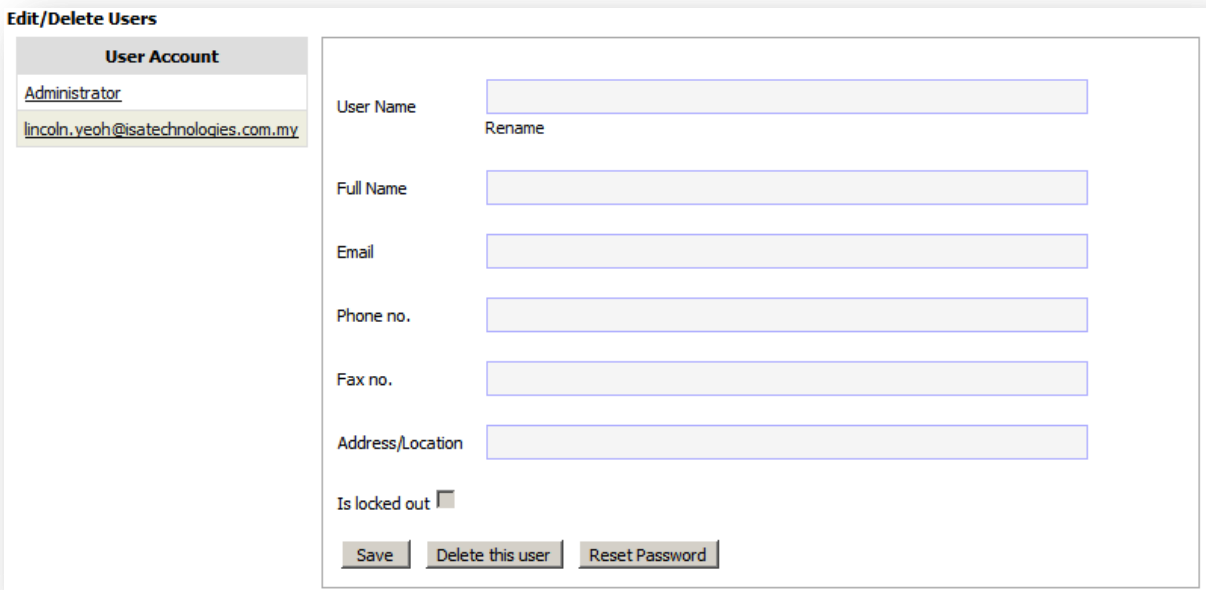


Editing/Deleting User Accounts

You can edit or delete the account by selecting the “Edit or delete a user” link in the Administration Page.



This will display a list of user accounts



The image shows a form titled 'Edit/Delete Users'. On the left, under 'User Account', there is a list of users: 'Administrator' and 'lincoln.yeah@isatechnologies.com.my'. The main form area contains the following fields: 'User Name' (with a 'Rename' label), 'Full Name', 'Email', 'Phone no.', 'Fax no.', and 'Address/Location'. Each field has a corresponding text input box. At the bottom, there is a checkbox for 'Is locked out' and three buttons: 'Save', 'Delete this user', and 'Reset Password'.

Select the account you wish to edit or delete by clicking on the email address/account name.

Edit/Delete Users

User Account	
Administrator	
lincoln.yeoh@isatechnologies.com.my	

User Name	<input type="text" value="lincoln.yeoh@isatechnologies.com.my"/>
	Rename
Full Name	<input type="text" value="Training Account"/>
Email	<input type="text" value="lincoln.yeoh@isatechnologies.com.my"/>
Phone no.	<input type="text" value="0123456789"/>
Fax no.	<input type="text"/>
Address/Location	<input type="text"/>
Is locked out	<input type="checkbox"/>
<input type="button" value="Save"/> <input type="button" value="Delete this user"/> <input type="button" value="Reset Password"/>	

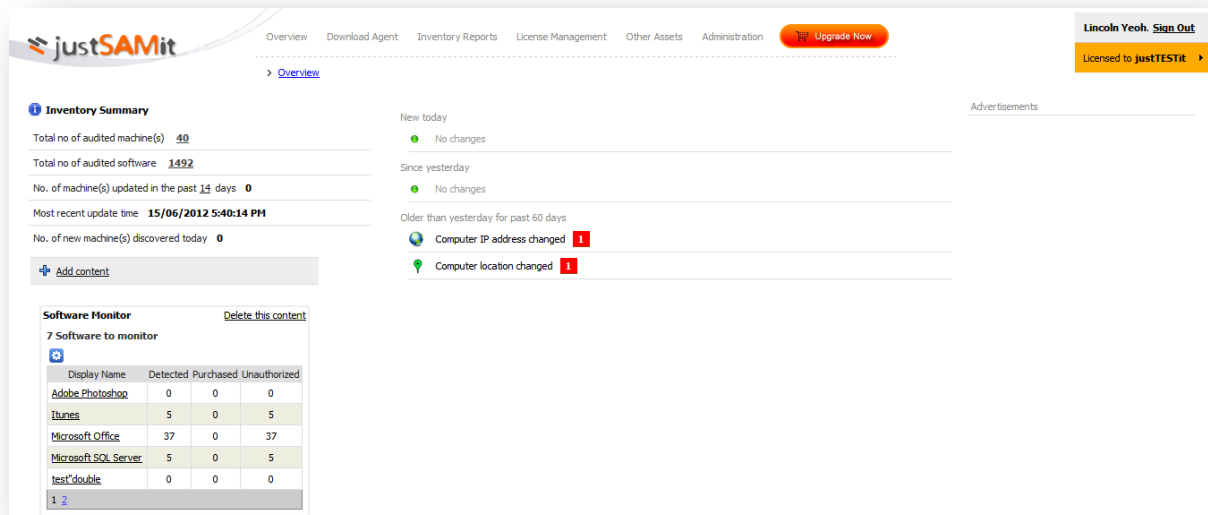
To delete click on “Delete this user”.

To edit the account information, change the relevant fields and click “Save”.

Start Your Inventory!

Login to justSAMit

Log in using your email address at www.justsamit.com. You will be able to view your collected inventory and start managing your IT assets!



The screenshot displays the justSAMit web application interface. The top navigation bar includes links for Overview, Download Agent, Inventory Reports, License Management, Other Assets, and Administration, along with an 'Upgrade Now' button. The user 'Lincoln Yeoh' is logged in, with a 'Sign Out' link and a 'Licensed to justTESTER' status.

Inventory Summary

- Total no of audited machine(s): 40
- Total no of audited software: 1492
- No. of machine(s) updated in the past 14 days: 0
- Most recent update time: 15/06/2012 5:40:14 PM
- No. of new machine(s) discovered today: 0

Software Monitor

7 Software to monitor

Display Name	Detected	Purchased	Unauthorized
Adobe Photoshop	0	0	0
iTunes	5	0	5
Microsoft Office	37	0	37
Microsoft SQL Server	5	0	5
testdouble	0	0	0

Recent Changes

- New today: No changes
- Since yesterday: No changes
- Older than yesterday for past 60 days:
 - Computer IP address changed: 1
 - Computer location changed: 1

And Much More...

justSAMit offers you detailed and up-to-date hardware inventory information and functionalities as well as customizable reports to help you track and manage your PCs and servers throughout their hardware lifecycle. We let you be on top of your asset inventory, not just hardware and software, but other assets as well. Start using justSAMit functionalities such as License Management, Query Wizards, Patch monitoring and reporting.

Questions? Send us an email!

We would be delighted to serve you better and help you to empower your business. Please send questions, comments and feedback to support@justsamit.com.